

5/9/07 LIBRARY BUILDING COMMITTEE

REGULAR MEETING MINUTES

TAKEN BY: LISA RABIDEAU, LBC CLERK

RECORDED BY: LISA RABIDEAU, LBC CLERK

MINUTES APPROVED ON JUNE 13, 2007

DATE: Wednesday, May 9, 2007

TIME: 6:30 pm

**PLACE: JESSE SMITH MEMORIAL LIBRARY, 144 HARRISVILLE
MAIN STREET, HARRISVILLE, RI**

**MEMBERS PRESENT: James Moran, David Ketcham, Robert Martel,
G. Wayne Miller, Christopher Blakely, Michael Magnan**

MEMBERS ABSENT: Victor Antonello

**OTHERS PRESENT: Daniel Joubert, Clerk of the Works; Sandra
Mundy, JMS Librarian; Pamela Choi Redfern, NCA; Tom Kravitz, Town
Planner; Cindy Ketcham & Aaron Coutu, Library Fundraising
Committee, Electrical Engineers.**

AUDIO TAPE: Started by Lisa Rabideau at 6:37 p.m.

**CALL TO ORDER: Meeting was called to order by David Ketcham at
6:37 p.m.**

*****NOTE FROM CLERK*** The first three items listed here were
taken out of order from the posted agenda. Appropriate votes to do
so were made and are so noted below. Item numbers listed are the**

original numbers from the posted agenda.

**VOTED: To move up fundraising committee report to be heard at this time. MOTION BY: James Moran SECONDED: Robert Martel
THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan
VOTING AGAINST: none**

G. LIBRARY FUNDRAISING COMMITTEE REPORT

Cindy Ketcham and Aaron Coutu gave full report to committee on the current and future fundraising efforts. A literature packet outlining these efforts was distributed at meeting. They note that the cookbooks have fully paid for themselves and are now providing profit; they are expecting over \$10,000 total net profit from cookbook sales. There was discussion of Levy grant and other grant monies that are being sought. Direct mail solicitation sent out to 230 local businesses.

VOTED: To move up LBC-132 to this point in meeting. MOTION BY: James Moran SECONDED: Robert Martel THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan VOTING AGAINST: none

LBC-132 Discuss and take action on Change Request #49 from E. W. Burman (dated 2/26/07) in the amount of \$1457 relative to Dimmer Switches in Meeting Room #111.

Electrical engineers, in attendance at meeting, explained how this item came about and where the confusion came from.

NO ACTION TAKEN

VOTED: To move up LBC-154 to this point in meeting. **MOTION BY:** James Moran **SECONDED:** Wayne Miller **THOSE VOTING FOR THE MOTION:** James Moran, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan **VOTING AGAINST:** none

LBC-154 Discuss and take action on Change Request #49-Rev. 1 from E. W. Burman (dated 4/23/07) in the amount of \$0.00 relative to Dimmers in Meeting Room #111.

VOTED: To **APPROVE** change request as written. **MOTION BY:** James Moran **SECONDED:** Robert Martel **THOSE VOTING FOR THE MOTION:** James Moran, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan **VOTING AGAINST:** none

1. PREVIOUS MINUTES

VOTED: To accept the minutes of the April 11, 2007 (regular meeting) and dispense with the reading of said minutes. **MOTION BY:** Wayne Miller **SECONDED:** Robert Martel **THOSE VOTING FOR THE MOTION:** James Moran, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan **VOTING AGAINST:** none

It was noted that Christopher Blakely's name should be removed from the minutes of 5/1/07 meeting.

VOTED: To accept the minutes of the May 1, 2007 (special meeting) as amended, and dispense with the reading of said minutes. MOTION BY: Robert Martel SECONDED: Wayne Miller THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan VOTING AGAINST: none

2. UNFINISHED BUSINESS

LBC-132 TAKEN OUT OF ORDER – SEE SECOND ITEM ON MINUTES

3. NEW BUSINESS

LBC-144 Request from Dan Joubert to discuss and take action on Alternate #8 – Use stockpiled granite along East Avenue sidewalk as a barrier along planting area.

Daniel Joubert distributed information for this item which breaks down into two distinct parts. Part 1 is for \$1685 and Part 2 is for \$5505.

VOTED: To TABLE both parts until June meeting. MOTION BY: Wayne Miller SECONDED: James Moran THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, M Michael Magnan VOTING AGAINST: none

LBC-145 Request from Wayne Miller to discuss press release for latest funding as well as general update.

Wayne Miller offered to write release.

NO ACTION TAKEN

LBC-146 Request from Vic Antoniello to discuss the practice of audio

taping LBC meetings.

VOTED: To TABLE until June meeting. **MOTION BY:** Robert Martel

SECONDED: Wayne Miller **THOSE VOTING FOR THE MOTION:**
James Moran, David Ketcham, Robert Martel, G. Wayne Miller,
Christopher Blakely, Michael Magnan **VOTING AGAINST:** none

4. INVOICES & EXPENSES

LBC-147 Discuss and take action on approval of General Contractor's Requisition #10 (dated 4/30/2007) in the amount of \$575,819.10 for contractor services.

VOTED: To pay invoice as written above. **MOTION BY:** James Moran

SECONDED: Wayne Miller **THOSE VOTING FOR THE MOTION:**
James Moran, David Ketcham, Robert Martel, G. Wayne Miller,
Christopher Blakely, Michael Magnan **VOTING AGAINST:** none

LBC-148 Discuss and take action on **INVOICE # 2704069** from Lincoln Environmental (dated 4/15/07) in the amount of \$385 for professional services.

VOTED: To pay invoice as written above. **MOTION BY:** James Moran

SECONDED: Christopher Blakely **THOSE VOTING FOR THE MOTION:** James Moran, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan **VOTING AGAINST:** none

LBC-149 Discuss and take action on **INVOICE # 6979** from Newport Collaborative (dated 4/15/07) in the amount of \$3550.60 for professional services.

It was noted that \$1457 was held back from payment of invoice #6882 to NCA at last month's meeting, and it now needs to be added in.

VOTED: To pay invoice in the new amount of \$5007.60 (as written plus \$1457 noted above). MOTION BY: James Moran SECONDED: Wayne Miller THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan VOTING AGAINST: none

LBC-150 Discuss and take action on INVOICE #18 from Lisa Rabideau (dated 4/15/07) in the amount of \$459.93 for clerk services.

VOTED: To pay invoice as written above. MOTION BY: James Moran SECONDED: Wayne Miller THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan VOTING AGAINST: none

LBC-151 Discuss and take action on INVOICE #19 from Lisa Rabideau (dated 4/29/07) in the amount of \$241.69 for clerk services.

VOTED: To pay invoice as written above. MOTION BY: James Moran SECONDED: Christopher Blakely THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan VOTING AGAINST: none

LBC-152 Discuss and take action on INVOICE #0041607 from Daniel Joubert (dated 5/1/07) in the amount of \$160 for Clerk of the Works monthly expenses.

VOTED: To pay invoice as written above. MOTION BY: James Moran SECONDED: Christopher Blakely THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan VOTING

AGAINST: none

LBC-153 Discuss and take action on INVOICE from the United States Postal Service (dated 5/1/07) in the amount of \$50 for annual postal box fee.

VOTED: To pay invoice as written above. MOTION BY: James Moran

SECONDED: Robert Martel THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan VOTING AGAINST: none

5. CHANGE ORDERS

LBC-154 TAKEN OUT OF ORDER - SEE THIRD ITEM ON MINUTES

LBC-155 Discuss and take action on Change Request #51 from E. W. Burman (dated 4/24/07) in the amount of \$88,193 relative to Cost Associated with Implementing Add Alternates.

Chris Blakely advised he will look into the costs involved in a webcam-type setup.

VOTED: To REJECT change request as written above. MOTION BY: Michael Magnan SECONDED: Robert Martel THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan VOTING AGAINST: none

LBC-156 Discuss and take action on Change Request #53 from E. W. Burman (dated 4/17/07) in the amount of \$23,203 relative to Furnishing & Installing Additional Riverwalk Fencing.

VOTED: To TABLE until June meeting. MOTION BY: Michael Magnan SECONDED: Christopher Blakely THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, G. Wayne

Miller, Christopher Blakely, Michael Magnan

VOTING

AGAINST: none

LBC-157 Discuss and take action on Change Request #58 from E. W. Burman (dated 4/24/07) in the amount of \$9,070 relative to Furnishing & Installing Additional Riverwalk Fencing Adjacent Stone Wall.

MOTION BY: James Moran to TABLE until June meeting. SECONDED: Robert Martel MOTION WITHDRAWN

VOTED: To APPROVE change request as written. MOTION BY: Christopher Blakely SECONDED: James Moran THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan VOTING AGAINST: none

6. REPORTS

A. ARCHITECT

Pamela Choi Redfern spoke regarding signage and vendor proposals. She also advised that two shelving vendors will be attending June meeting.

B. CLERK OF THE WORKS

Clerk of the Works Weekly Site Report 4/12/07

Clerk of the Works Weekly Site Report 4/19/07

Clerk of the Works Weekly Site Report 4/26/07

Noted that the reports are excellent and thanks to Dan Joubert for a job well done.

VOTED: To receive and file all. MOTION BY: James Moran

SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION:
James Moran, David Ketcham, Robert Martel, G. Wayne Miller,
Christopher Blakely, Michael Magnan VOTING AGAINST: none

C. GENERAL CONTRACTOR

Minutes from 4/12/07

Minutes from 4/19/07

Minutes from 4/26/07

Minutes from 5/3/07

VOTED: To receive and file all. MOTION BY: James Moran

SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION:
James Moran, David Ketcham, Robert Martel, G. Wayne Miller,
Christopher Blakely, Michael Magnan VOTING AGAINST: none

D. ENVIRONMENTAL CONTRACTOR NOT HERE

E. PLANNING DEPARTMENT NONE

F. LIBRARY ADMINISTRATION

Sandra Mundy notes that they are now talking about staffing for new building.

G. LIBRARY FUNDRAISING COMMITTEE SEE FIRST ITEM ON MINUTES

H. BUDGET UPDATE

David Ketcham advises he will be providing updates.

7. CORRESPONDENCE/COMMUNICATIONS

A. REQUEST(S) FOR INFORMATION TO BE RECEIVED NONE

B. REVIEW AND ACT ON CORRESPONDENCE/COMMUNICATIONS

VOTED: To receive and file. MOTION BY: James Moran

SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION:

James Moran, David Ketcham, Robert Martel, G. Wayne Miller, and Christopher Blakely, Michael

Magnan VOTING AGAINST: none

8. GENERAL DISCUSSION OF PROJECT

It was noted that the Attorney General's office has ruled on all complaints that were filed against this committee.

9. THIS MEETING WAS ADJOURNED AT 8:11 PM

VOTED: To adjourn. MOTION BY: Wayne Miller SECONDED: James Moran THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan VOTING AGAINST: none

MINUTES

CERTIFIED

BY:

Lisa Rabideau, Clerk to LBC Date

MINUTES

APPROVED:

Victor Antoniello, LBC Chairman Date

NOTES FROM COMMITTEE CLERK:

1. THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, JUNE 13, 2007 AT 6:30 P.M. AT THE JESSE SMITH LIBRARY

2. THIS MEETING WAS AUDIO-TAPED. THE CASSETTES WILL BE FILED WITH MEETING PACKET IN THE TOWN HALL.